

## VISHWANATH DHANESH



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Languages: Telugu | Hindi | English

### Career Objective

Results-driven professional with 13+ years of experience in **operations, administration, recruitment, and management**. Seeking a responsible and growth-oriented role to leverage my skills in global recruitment, operations, and leadership while contributing significantly to organizational success.

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### Professional Experience

#### Y-Axis Overseas Consultancy (Aug 2023 – Jul 2025)

##### **RMS International Recruitment & Resume Marketing Services. Global Career Counselor & Admin Support.**

Sourced candidates from diverse geographies using LinkedIn Recruiter, job boards, and professional networks.

Marketed candidate resumes across international job portals and career sites to connect them with global employers.

Built and nurtured relationships with hiring managers, candidates, and stakeholders across multiple countries.

Designed and executed international recruitment strategies tailored to business and regional needs.

Tracked recruitment data, prepared reports, and improved hiring processes with focus on diversity & inclusion.

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#### RAS Media Entertainment (2022 – 2023)

##### **Administration Manager**

Supervised clerical and administrative staff, set job expectations, and appraised performance.

Implemented training, coaching, and career development programs for employees.

Streamlined office operations to increase efficiency and compliance.

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#### Dhani Loans & Services (2021 – 2022)

##### **Assistant Manager**

Oversaw collections, fund remittance, documentation, and financial reporting.

Managed repossession of securities and initiated legal actions with structured opinion reports.

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## **Velex Logistics, Hyderabad (2020 – 2021)**

### **Senior Operations Executive & Admin**

Directed hub operations, shipment delivery tracking, and vendor coordination.

Generated and shared operational performance reports with senior management.

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## **Securewrap India Pvt. Ltd. – IGI Airport Services, New Delhi (2019 – 2020)**

### **Assistant Manager**

Supervised teams, handled stock management, and managed billing processes.

Prepared and submitted daily reports to top management using ERP tools.

Awarded “Ace Performance Team” for excellence at IGI Airport, New Delhi.

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## **STMS Mobile World (Hanamkonda, TS, India) (2014 - 2017)**

### **Designation: Store Manager**

Maintained profitable operations.

Sourced new products to diversify offerings.

Worked with local vendors to keep costs low and build community relations.

Handled all payrolls and book keeping functions.

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## **All Sec Technologies, Hyderabad (2012 – 2013)**

### **Customer Care Executive – Domestic Inbound Calls**

Resolved customer queries and complaints, ensuring service quality and customer satisfaction.

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## **ECS Technologies, Hyderabad (Jan 2010 – Aug 2012)**

### **Faculty – Technical Training**

Conducted training sessions in mobile and computer hardware troubleshooting.

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## **STMS Mobiles, Hyderabad (2008 – 2012)**

### **Store Manager**

Managed store operations, payroll, and financial bookkeeping for profitability.

Expanded product range and built long-term vendor partnerships.

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## **Education**

M.Com (Computers) – Kakatiya University, 2008 | 55%

B.Com (Computers) – Kakatiya University, 2006 | 55%

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## **Technical Skills**

MS Office Suite (Word, Excel, PowerPoint)

Tally ERP9

Recruitment Tools (LinkedIn Recruiter, Job Boards)

Team Leadership & Administrative Operations

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## **Key Strengths**

Strong leadership and team management skills

Fast learner, adaptable to new technologies

Excellent communication and relationship-building abilities

Proven expertise in **operations, administration, and global recruitment**